

Application for Employment



All sections of this form must be completed in ink, front and back, in applicant's handwriting. If it is found that an untruthful statement was made, it will debar applicant from employment, or if already employed, will render him/her liable to dismissal without notice. An applicant for employment who resorts to canvassing to secure preferential consideration will automatically be debarred from employment with the Company.

1. Name _____
 (Block Letters)
 2. Address _____

 3. Date of Birth _____
 4. Contact Tel. No. _____
 5. Height (without boots or shoes) _____
 Weight _____
 6. Age left school _____

7. Standard Attained _____
 8. Do you wear glasses? _____
 9. Position applied for _____
 10. PRSI No. _____
 11. Give reference and date of any previous application made to
 C.I.E. (or any of the constituent companies) _____

12. Particulars of previous employment with C.I.E. (or any of the constituent Companies)

From: _____ To: _____ Grade: _____ Depot: _____

From: _____ To: _____ Grade: _____ Depot: _____

Reason for leaving employment: _____

13. Particulars of past and present employers

Firm	Address		
_____	_____		
Employed as	From	To	Reason for leaving
_____	_____	_____	_____
Firm	Address		
_____	_____		
Employed as	From	To	Reason for leaving
_____	_____	_____	_____

14. Give names and addresses of two people not related to you and to whom reference as to character may be made

Name _____ Address _____

Name _____ Address _____

15. Have you ever met with an accident, or received compensation under employers liability, or suffered from an Industrial Disease?
 Yes No (Circle Yes or No) If Yes give particulars _____

16. Have you ever had any serious illness or operation? Yes No (Circle Yes or No) If yes, give particulars _____

17. Have you ever been convicted of an offence against the Law? Yes No (Circle Yes or No) If yes, give particulars _____

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1. Applicants will be required to produce Registrar's Certificate of Birth, and references.
2. The Company may at any time, without notice, dismiss or suspend from duty any employee for intoxication, disobedience of orders, violation in the Rules and Regulations for the Company's Officers and Servants, negligence, incivility, misconduct or incompetence or for being absent from duty without leave. No wages will be paid by the Company to any employee after dismissal, or during the period of any suspension from duty, or during absence from duty for any unauthorised cause.
3. Staff are on probation for 12 months and if their service is satisfactory they are then eligible for appointment to the regular
4. The conditions of employment of regular staff do not apply to staff on probation except to the extent that staff on probation are specifically provided for therein.
5. Probationary employees shall not have the right of appeal to any of the agreed disciplinary procedures for regular staff.
6. Probationary employment may be terminated at any time by the Company, by giving the appropriate notice or by payment in lieu of such notice.
7. Candidates must satisfy the Chief Medical Officer as to physical fitness before being employed.
8. Should an applicant be employed prior to the Company being in possession of references and it subsequently transpires that references are unsatisfactory, the Company may terminate his/her employment without notice.
9. An applicant who is employed by the Company will be required to join and, as long as he/she is employed by the Company, shall remain a member of one of the trade unions catering for employees in the particular section and grade in which he/she is employed.

ADDITIONAL INFORMATION AS TO EDUCATION, TRADE QUALIFICATIONS OR EXPERIENCE

I, the undersigned, declare the whole of the statements made in my own handwriting to be true and accurate, and if employed, I agree to abide by the conditions as set out in this form and to conform to the Company's Rules and Regulations in force.

SIGNED: _____

DATE: _____

Bus Éireann is an Equal Opportunities Employer